## UNITED STATES DISTRICT COURT DISTRICT OF NEW JERSEY

VIRTUAL STUDIOS, INC.,

Plaintiff(s)

v. : Civil Action No. 11-623(KSH)

ROYALTY CARPET MILLS, INC.

:

SCHEDULING ORDER

Defendant(s)

This matter having come before the Court on its review of the docket; and it appearing that a conference under Fed. R. Civ. P. 16 should be convened;

IT IS THEREFORE ON THIS 12th day of December, 2011,

## **ORDERED THAT:**

- (1) A scheduling conference shall be conducted before the Undersigned at **11:00 A.M.** on **January 9, 2012,** in Courtroom 10, U.S. Post Office & Courthouse Bldg., 2 Federal Square, Newark, N.J. <u>See</u> Local Civil Rule 16.1(a)(1);
- (2) At the conference, all parties who are not appearing <u>prose</u> must be represented by counsel who is fully familiar with the case and has full authority to bind their clients in all pretrial matters. Because the Court will likely discuss the facts, claims, defenses, settlement and an individualized schedule for pretrial proceedings, counsel with knowledge of these topics and who have authority to bind the client and has settlement authority are required to appear at the conference. Clients or persons with authority over the matter shall be available by telephone. Local Civil Rule 16.1(a)(3);
- (3) Early disclosure requirements of Fed. R. Civ. P. 26 will be enforced. Therefore, the parties shall immediately exchange the information described in Fed. R. Civ. P. 26(a)(1)(A)-(D) without awaiting a

discovery request;

- (4) At least fourteen (14) days before the conference scheduled herein, the parties shall confer pursuant to Fed. R. Civ. P. 26(f) and shall submit a discovery plan to the Undersigned not later than 72 hours before the conference with the Court. THE DISCOVERY PLAN SHALL BE IN THE FORM OF THE ATTACHED AND SHALL BE SUBMITTED JOINTLY;
- (5) The parties are directed to <u>Local Civil Rule</u> 26.1(d), which addresses "discovery of digital information including computer-based information," describes the obligations of counsel with regard to their clients' information management systems, and directs parties to "confer and attempt to agree on computer-based and other digital discovery matters.";
- (6) No formal discovery demands may issue before the conference with the Court. Unless the parties stipulate otherwise or leave of Court is obtained, the case management order will limit the number of interrogatories, including subparts, to 25 and depositions that each party may seek to 10. See Fed. R. Civ. P. 26(b), 26(d);
- (7) Other than motions to dismiss pursuant to Fed. R. Civ. P. 12, no motions may be filed without prior leave of the Court. If any motions have already been filed, the parties shall immediately advise the Court in writing regarding the nature of the motions and the present status of same;
- (8) Plaintiff(s) shall notify any party who hereafter enters an appearance of the conference scheduled herein and forward to that party a copy of this Order;
  - (9) The Court has implemented an electronic case filing system for all documents filed with

the Clerk of Court. Electronic case filing is mandatory for all cases except those involving a <u>pro se</u> litigant.

(10) To register as an electronic filer, obtain on-line training, and see policies and procedures, contact the Clerk's Office or visit the website at pacer.njd.uscourts.gov. On-site training is also available and can be arranged by contacting 973-645-4439. Orders are electronically filed and paper copies will be provided to <u>pro se</u> litigants only. Registered counsel will be notified via email

when an order is filed but are responsible for retrieving and reviewing the Order itself;

- (11) The parties shall advise the Undersigned immediately if this action has been settled or terminated so that the above conference may be cancelled;
- (12) Absent permission from Chambers, communications to the Court by facsimile is not permitted;
  - (13) All communications to the Court shall be in writing or by telephone conference.
  - (14) Failure to comply with the terms hereof may result in the imposition of sanctions;

s/Patty Shwartz
UNITED STATES MAGISTRATE JUDGE

## UNITED STATES DISTRICT COURT DISTRICT OF NEW JERSEY

|  | :           | Civil Action No.   |
|--|-------------|--|
| Plaintiff(s),  | :           |  |
| v.   | :           |  |
|  | :           |  |
| Defendant(s).  | :           | JOINT DISCOVERY PLAN   |
| For each party, set forth th address, telephone number |             | the party, attorney appearing, the firm name, address, emile number. |
|  |             |  |
|  |             |  |
|  |             |  |
| (a) Set forth a brief descri                           | ption of th | e case, including the facts, causes of action and affirmat           |
| defenses asserted.                                     | p 01 v      | • • • • • • • • • • • • • • • • • • •                                |
|  |             |  |
|  |             |  |
| 4) I 4: C 1:C:   |             |  |
| (b) Is this a fee-shifting ca                          | se?         |  |
| Yes No   | se?         |  |
| -  |             |  |
| Yes No<br>If so, set forth legal author                | ity.        |  |
| Yes No  If so, set forth legal author                  | ity.        | een: Settled Discontinued  |

| Have settlem   | nent discussions taken place? Yes No  |
|--|---|
| If so, when?   |   |
| (a) What wa  | as plaintiff's last demand?   |
| (1)  |   |
| (2)<br>(b) What wa   | Non-monetary demand:as defendant's last offer?  |
| (1)  | Monetary offer: \$  |
| (2)  | Non-monetary offer:   |
| Core discove   | ery needed to be able to discuss settlement in a meaningful way:  |
|  |   |
|  |   |
|  |   |
| The narties [  |   |
|  | havehave not] exchanged the information required by Fed. R.Civ.   |
|  | havehave not] exchanged the information required by Fed. R.Civ. not, state the reason.  |
|  |   |
|  |   |
|  |   |
| 26(a)(1). If   | not, state the reason.  |
| 26(a)(1). If   | not, state the reason.  |
| 26(a)(1). If:  Explain any   | not, state the reason.  |
| 26(a)(1). If:  Explain any   | not, state the reason.  |
| 26(a)(1). If:  Explain any   | not, state the reason.  |
| Explain any 26(a)(1).  The parties [   | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |
| Explain any 26(a)(1).  | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |
| 26(a)(1). If a second s | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |
| 26(a)(1). If a second s | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |
| Explain any 26(a)(1).  The parties [yes, describe  | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |
| Explain any 26(a)(1).  The parties [yes, describe  | problems in connection with completing the disclosures required by Fed. R.Civ.  havehave not] conducted discovery other than the above disclosures. |

| (c) If | this is not a joint plan, set forth the reason.   |
|--------|---|
|        |   |
| (a)    | Discovery is needed on the following subjects:  |
| (b)    | Discovery [shouldshould not] be conducted in phases or be limited to particular issues. If phased discovery is proposed, set forth the reason.  |
| (c)    | Maximum of interrogatories by each party to each other party.   |
| (d)    | Deadline to serve interrogatories and document demands  |
| (e)    | Maximum of depositions to be taken by each party.   |
| (f)    | Motions to amend or to add parties to be filed by   |
| (g)    | Fact discovery to be completed by   |
| (h)    | Affirmative expert report (if needed) due on  |
| (i)    | Responsive expert report (if needed) due on   |
| (j)    | Expert depositions to be completed by (If there is a need for a liability expert and it is necessary to defer the completion of expert discovery beyond the fact discovery deadline, set forth the reason.) |
| (k)    | Dispositive motions to be served within days of completion of discovery.  |
| (1)    | The settlement conference may take place on   |
| (m)    | The final conference may take place on  |

|         | you anticipate any special discovery needs ( <u>i.e.</u> , videotape/telephone depositions; foreign dence collection; problems with out-of-state witnesses or documents, etc.)? Yes No   |
|---------|--|
| If y    | ves, explain.  |
|         |  |
| Set     | forth any special discovery mechanism or procedure requested, including data preservation ders or discovery confidentiality orders:  |
|         | Do you anticipate any issues about discovery of electronically stored information, includin production? Yes No If yes, explain   |
| rea     | Describe how electronic discovery will be produced and set forth agreements the parties he ched about the production of such discovery, including forms of production, cost sharing (y), software arrangements, etc.   |
| or on a | the whether this case is appropriate for voluntary arbitration (pursuant to Local Civil Rule 2 otherwise), mediation (pursuant to Local Civil Rule 301.1 or otherwise), appointment of a ster or other special procedure. If not presently appropriate, explain why and state whether the procedure may be appropriate at a later time (i.e., after exchange of pretrial disclosures, appletion of depositions, after disposition or dispositive motions, etc.). |
|         |  |

| Attorneys for Plaintiff(s) | Date |
|----------------------------|------|
|                            |      |
| Attorneys for Defendant(s) | Date |

## ALTERNATIVE DISPUTE RESOLUTION IN THE UNITED STATES DISTRICT COURT FOR THE DISTRICT OF NEW JERSEY

Mediation is the Alternative Dispute Resolution ("ADR") program in this Court. Mediation is governed by Local Civil Rule 301.1. The mediation program under this rule is supervised by a judicial officer (at present United States Magistrate Judge Madeline Cox Arleo) who is available to answer any questions about the program.

Any district judge or magistrate judge may refer a civil action to mediation. This may be done without the consent of the parties. However, the Court encourages parties to confer among themselves and consent to mediation. Moreover, you are reminded that, when counsel confer pursuant to Rule 26(f) of the Federal Rules of Civil Procedure and Local Civil Rule 26.1, one of the topics that must be addressed is the eligibility of a civil action for participation in ADR.

A civil action may be referred to mediation at any time. However, one of the advantages of mediation is that, if successful, it enables parties to avoid the time and expense of discovery and trial. Accordingly, the Court encourages parties to consent to mediation prior to or at the time that automatic disclosures are made pursuant to Rule 26(a)(1) of the Federal Rules of Civil Procedure.

If parties consent to mediation, they may choose a mediator either from the list of certified mediators maintained by the Court or by the selection of a private mediator. If a civil action is referred to mediation without consent of the parties, the judicial officer responsible for supervision of the program will select the mediator.

Mediation is non-judgmental. The role of the mediator is to assist the parties in reaching a resolution of their dispute. The parties may confer with the mediator on an  $\underline{\text{ex parte}}$  basis. Anything said to the mediator will be deemed to be confidential and will not be revealed to another party or to others without the party's consent. The mediator's hourly rate is \$300.00, which is borne equally by the parties.

If you would like further information with regard to the mediation program please review the Guidelines for Mediation, which are available on the Court's Web Site **www.njd.uscourts.gov** and appear as Appendix Q to the Local Civil Rules. You may also make inquiries of the judicial officer responsible for supervision of the program.